

**FORM  
LB-20**

**RESOURCES  
General Fund  
(Fund)**

**Crescent Rural Fire Protection District**  
(Name of Municipal Corporation)

	Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2018 - 2019			
	Actual		Adopted Budget This Year 2017-2018		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	277,093	234,656	245,000	1. Available cash on hand* (cash basis) or	225,000			1
2				2. Net working capital (accrual basis)				2
3	9,083	10,195	10,000	3. Previously levied taxes estimated to be received	13,000			3
4	186	153	300	4. Interest	1,262			4
5				5. Transferred IN, from other funds				5
6				<b>6 OTHER RESOURCES</b>				6
7	83,662	182,431	150,000	7. Ambulance Income	180,000			7
8		3,901	10,000	8. Service Income	16,000			8
9	8,352	10,785	8,000	9. Fire-Med Income	9,000			9
10	34,832	24,393	7,500	10. Miscellaneous	7,500			10
11	2,208	20,217		11. Grants				11
12			1,200	12. Donations	1,500			12
13				13. VFA Grant				13
14				14. KMSB Grant				14
15				15. SAFER Grant				15
16				16. Ford Family Foundation Grant				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29	415416	486731	432000	29. Total resources, except taxes to be levied	453,262			29
30			235,829	30. Taxes estimated to be received	243,738			30
31				31. Taxes collected in year levied				31
<b>32</b>	<b>415416</b>	<b>486731</b>	<b>667829</b>	<b>32. TOTAL RESOURCES</b>	<b>697,000</b>			<b>32</b>

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

## DETAILED REQUIREMENTS

**FORM  
LB-31**

GENERAL FUND

#	Historical Data			REQUIREMENTS FOR: PERSONAL SERVICES	Budget for Next Year 2018 - 2019			#
	Actual		Adopted Budget		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017	This Year 2017-2018					
1	73,858	60,000	60,000	1 Fire Chief (1 FTE)	72,500			1
2	0		0	2 Division Chief of Operations	0			2
3	6,005	54,550	53,000	3 EMS Coordinator	0			3
4	30,393	31,572	33,000	4 Office Administrator (1 FTE)	37,000			4
5	127,452	59,189	50,100	5 Firefighter/Medic (2 FTE)	112,000			5
6	0	0	3,000	6 Vacation Coverage	5,246			6
7	0	0	1,000	7 Overtime	4,000			7
8	26,613	20,639	22,000	8 Payroll Taxes (Employee Maintenance)	25,000			8
9	64,673	63,822	67,500	9 Health Insurance Benefits (Employee Benefits)	75,000			9
10	14,223	30,789	37,000	10 Retirement (PERS)	40,000			10
11		4809	1,000	11 Conflagration Pay	1,000			11
12	0	7063	20,000	12 Tuition Reimbursement	16,000			12
13		8746	8,000	13 Volunteer Stipend	2,000			13
14	0	0	1,500	14 Recruiting	1,000			14
15	1,908	1,244	1,450	15 Physicals	500			15
16		0	1,450	16 Immunizations	1,000			16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29				29
30				30 Total Full Time Equivalent (FTE)* 4				30
31				31 Ending balance (prior years)				31
32				32 UNAPPROPRIATED ENDING FUND BALANCE				32
<b>33</b>	<b>345125</b>	<b>342423</b>	<b>360000</b>	<b>33 TOTAL REQUIREMENTS</b>	<b>392,246</b>			<b>33</b>

**DETAILED REQUIREMENTS**

**FORM  
LB-31**

GENERAL FUND

	Historical Data			REQUIREMENTS FOR: MATERIALS & SERVICES	Budget for Next Year 2018 - 2019			
	Actual		Adopted Budget This Year 2017-2018		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016 - 2017						
1		0	3,250	1 Elections	250			1
2		9,286	10,000	2 Legal/Audit/Fees	10,000			2
3		21,798	26,500	3 Insurance	23,500			3
4		1,633	2,500	4 Supplies	1,750			4
5		128	1,000	5 Prevention/Relations	1,000			5
6		3,861	3,000	6 Awards & Recognition	3,000			6
7		6,862	7,500	7 Training & Dues	8,500			7
8		2,229	2,500	8 Board Training/Expenses	1,000			8
9		8,261	12,000	9 Repairs & Maintenance	14,000			9
10		10,445	13,500	10 Fuel & Oil	15,500			10
11		3,828	4,000	11 Telephone/Internet/Dish	4,500			11
12		10,289	12,250	12 Contracted Services	11,250			12
13		9,790	12,250	13 Utilities	10,250			13
14		12,657	15,000	14 EMS/Ambulance Supplies	17,000			14
15		1,025	3,000	15 Licenses/Certifications	1,750			15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29				29
30				30 Total Full Time Equivalent (FTE)* 4				30
31				31 Ending balance (prior years)				31
32				32 UNAPPROPRIATED ENDING FUND BALANCE				32
33	0	102092	128250	33 TOTAL REQUIREMENTS	123250	0	0	33

\* When budgeting for Personnel Services Expenditures, include number of related full-time equivalent positions

# DETAILED REQUIREMENTS

**FORM  
LB-31**

GENERAL FUND

	Historical Data			<b>REQUIREMENTS FOR: MATERIALS &amp; SERVICES</b>	Budget for Next Year 2018 - 2019			
	Actual		Adopted Budget		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017	This Year 2017 - 2018					
<b>SERVICES</b>								
1	2,639	0	0	1 Fees	0	0	0	1
2	0	0	0	2 Volunteer Reimbursements	0	0	0	2
3	18,586	0	0	3 Volunteer Maintenance	0	0	0	3
4	18,665	0	0	4 Contracts / Services	0	0	0	4
5	3,912	0	0	5 Board Expenses	0	0	0	5
6	15,417	0	0	6 Utilities	0	0	0	6
7	59,219	0	0	<b>7 Total Services</b>	0	0	0	7
<b>SUPPLIES</b>								
8	1,554	0	0	8 Office Supplies	0	0	0	8
9	85	0	0	9 Firefighting Supplies	0	0	0	9
10	10,159	0	0	10 EMS Supplies	0	0	0	10
11	0	0	0	11 Prevention Supplies	0	0	0	11
12	11,798	0	0	<b>12 Total Supplies</b>	0	0	0	12
<b>MAINTENANCE</b>								
13	11,780	0	0	13 Vehicle Maintenance	0	0	0	13
14	3,033	0	0	14 Equipment Maintenance	0	0	0	14
15	2,735	0	0	15 Facilities Maintenance	0	0	0	15
16	17,548	0	0	<b>16 Total Maintenance</b>	0	0	0	16
<b>OPERATIONS</b>								
17	2,572	0	0	17 Training Expenses	0	0	0	17
18	0	0	0	18 Elections	0	0	0	18
19	57	0	0	19 Notices/Publications	0	0	0	19
20	1,870	0	0	20 Dues & Subscriptions	0	0	0	20
21	434	0	0	21 Licenses/Certifications	0	0	0	21
22	21,928	0	0	22 Insurance	0	0	0	22
23	523	0	0	23 Administrative Expenses	0	0	0	23
24	0	0	0	24 Relations	0	0	0	24
25	1,677	0	0	25 New Equipment	0	0	0	25
26	29,061	0	0	<b>26 Total Operations</b>	0	0	0	26
31				27 Ending balance (prior years)				31
32				<b>28 UNAPPROPRIATED ENDING FUND BALANCE</b>				32
<b>33</b>	<b>117,626</b>	<b>117626</b>	<b>0</b>	<b>29 TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33</b>

# DETAILED REQUIREMENTS

**FORM  
LB-31**

GENERAL FUND

	Historical Data			<b>REQUIREMENTS FOR: CAPITAL OUTLAY</b>	Budget for Next Year 2018 - 2019			
	Actual		Adopted Budget		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017	This Year 2017-2018					
1		0	2,500	1 Communications Equipment	200			1
2		0	3,000	2 New Construction	1,250			2
3		0	1,000	3 Hose & Appliances	1,000			3
4		0	1,000	4 Protective Equipment	1,000			4
5		0	500	5 EMS Equipment	200			5
6		0	750	6 Training Equipment	500			6
7		0	3,000	7 Office Equipment	3,000			7
8		0	2,771	8 Equipment Upgrades	1,200			8
9		0	1,000	9 Extrication Equipment	200			9
10		0	4,000	10 Station Upgrades	4,000			10
11		0	15,000	11 Grant Match(es)	11,000			11
12		29,820	32,200	12 Ambulance Payment	32,200			12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29				29
30				30				30
31				31				31
32				<b>32 UNAPPROPRIATED ENDING FUND BALANCE</b>				32
<b>33</b>	<b>0</b>	<b>29820</b>	<b>66721</b>	<b>33 TOTAL REQUIREMENTS</b>	<b>55750</b>	<b>0</b>	<b>0</b>	<b>33</b>

**DETAILED REQUIREMENTS**

**FORM  
LB-31**

GENERAL FUND

	Historical Data			REQUIREMENTS FOR: CAPITAL OUTLAY	Budget for Next Year 2018 - 2019			
	Actual		Adopted Budget This Year 2017-2018		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017						
1	30,574	0	0	1 Facilities Project	0	0	0	1
2	52,604	0	0	2 Apparatus Projects	0	0	0	2
3	859	0	0	3 Equipment Projects	0	0	0	3
4				4				4
5	0.00	0	0	5 Anticipated Grants	0	0	0	5
6	84,037	0	0	<b>6 Total Capital Outlay</b>	0	0	0	6
7				7				7
8				8				8
9				9				9
10				10				10
11				11				11
12				<b>12 TRANSFERS AND CONTINGENCIES</b>				12
13	0	0	0	13 Contingency	0	0	0	13
14		0	0	14 Reserve Fund Transfer - Building Fund	0	0	0	14
15				15				15
16		0	0	<b>16 Total Transfers &amp; Contingencies</b>				16
17				17				17
18				<b>18 BUDGET BY SECTION</b>				18
19		0	0	19 Total Personal Services	0	0	0	19
20		0	0	20 Total Materials & Services	0	0	0	20
21		0	0	21 Total Capital Outlay	0	0	0	21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29				29
30				30				30
31				31				31
32				<b>32 UNAPPROPRIATED ENDING FUND BALANCE</b>				32
<b>33</b>	<b>84,037.00</b>	<b>0</b>	<b>0</b>	<b>33 TOTAL REQUIREMENTS</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>33</b>

# DETAILED REQUIREMENTS

**FORM  
LB-31**

GENERAL FUND

	Historical Data			<b>REQUIREMENTS FOR: CONTINGENCY</b>	Budget for Next Year 2018 - 2019			
	Actual		Adopted Budget		Proposed by Budget Officer	Approved by Budget Committee	Adopted by Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017	This Year 2017-2018					
1		0	10,000	1 Contingency	5,000			1
2				2				2
3				3				3
4				4				4
5				5				5
6				6				6
7				7				7
8				8				8
9				9				9
10				10				10
11				11				11
12				12				12
13				13				13
14				14				14
15				15				15
16				16				16
17				17				17
18				18				18
19				19				19
20				20				20
21				21				21
22				22				22
23				23				23
24				24				24
25				25				25
26				26				26
27				27				27
28				28				28
29				29				29
30				30				30
31				31				31
32				<b>32 UNAPPROPRIATED ENDING FUND BALANCE</b>				32
<b>33</b>	<b>0</b>	<b>0</b>	<b>10000</b>	<b>33 TOTAL REQUIREMENTS</b>	<b>5000</b>	<b>0</b>	<b>0</b>	<b>33</b>

**FORM  
LB-11**

This fund is authorized and established by resolution number 16-02 on (date) May 23, 2016 for the following specified purpose:

Funding new Equipment

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2026

Equipment Reserve Fund  
(Fund)

Crescent RFPD  
(Name of Municipal Corporation)

1	Historical Data			2	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2018 - 2019			1
	Actual		Adopted Budget Year 2017-2018			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
2	0		18,000	2	Cash on hand * (cash basis), or	20,000			2
3				3	Working Capital (accrual basis)				3
4				4	Previously levied taxes estimated to be received				4
5				5	Interest				5
6	0	18,000	2,000	6	Transferred IN, from other funds	1,000			6
7				7					7
8				8					8
9				9					9
10	0	18000	20000	10	Total Resources, except taxes to be levied				10
11				11	Taxes estimated to be received				11
12				12	Taxes collected in year levied				12
13	<b>0</b>	<b>18000</b>	<b>20000</b>	13	<b>TOTAL RESOURCES</b>	<b>21,000</b>	<b>0</b>	<b>0</b>	13
14				14	REQUIREMENTS **				14
15				15	Org. Unit or Prog. & Activity				15
16				16	Object Classification				16
17				17	Detail				17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29	Ending balance (prior years)				29
30				30	<b>RESERVED FOR FUTURE EXPENDITURE</b>	<b>21,000</b>			30
31	<b>0</b>	<b>0</b>	<b>0</b>	31	<b>TOTAL REQUIREMENTS</b>	<b>21,000</b>			31

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year



**FORM  
LB-11**

This fund is authorized and established by resolution number  
08-001 on (date) March 25, 2008 for the following specified purpose:

Funding a new Fire Station

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2018

Building Reserve Fund  
(Fund)

Crescent RFPD  
(Name of Municipal Corporation)

1	Historical Data			2	DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2018 - 2019			1
	Actual		Adopted Budget Year 2017-2018			Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body	
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
2	60,000	75,150	64,858	2	Cash on hand * (cash basis), or	78,680			2
3				3	Working Capital (accrual basis)				3
4				4	Previously levied taxes estimated to be received				4
5	150			5	Interest				5
6	15,000	15,000	15,000	6	Transferred IN, from other funds	15,000			6
7				7					7
8				8					8
9				9					9
10	75150	90150	79858	10	Total Resources, except taxes to be levied				10
11				11	Taxes estimated to be received				11
12				12	Taxes collected in year levied				12
13	<b>75150</b>	<b>90150</b>	<b>79858</b>	13	<b>TOTAL RESOURCES</b>	<b>93,680</b>	<b>0</b>	<b>0</b>	13
14				14	REQUIREMENTS **				14
15				15	Org. Unit or Prog. & Activity				15
16		50,000		16	Object Classification				16
17				17	Detail				17
18				18					18
19				19					19
20				20					20
21				21					21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28				28					28
29				29	Ending balance (prior years)				29
30				30	<b>RESERVED FOR FUTURE EXPENDITURE</b>	93,680			30
31	<b>0</b>	<b>50000</b>	<b>0</b>	31	<b>TOTAL REQUIREMENTS</b>	<b>93,680</b>			31

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM**

**LB-11**

This fund is authorized and established by resolution / ordinance number 17-02 on (date) April 24, 2017 for the following specified purpose:

Future Apparatus Replacement

**RESERVE FUND  
RESOURCES AND REQUIREMENTS**

Year this reserve fund will be reviewed to be continued or abolished.

Date can not be more than 10 years after establishment.

Review Year: 2027

Apparatus Reserve Fund  
(Fund)

Crescent RFPD  
(Name of Municipal Corporation)

Line Item	Historical Data			DESCRIPTION RESOURCES AND REQUIREMENTS	Budget for Next Year 2018 - 2019			Line Item		
	Actual		Adopted Budget Year 2017-2018		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body			
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017								
1				1	<b>RESOURCES</b>			1		
2			0	2	Cash on hand * (cash basis), or	1,000			2	
3				3	Working Capital (accrual basis)				3	
4				4	Previously levied taxes estimated to be received				4	
5				5	Interest				5	
6			3,000	6	Transferred IN, from other funds	5,074			6	
7				7					7	
8				8					8	
9				9					9	
10				10	Total Resources, except taxes to be levied				10	
11				11	Taxes estimated to be received				11	
12				12	Taxes collected in year levied				12	
13	<b>0</b>	<b>0</b>	<b>3000</b>	13	<b>TOTAL RESOURCES</b>	<b>6,074</b>			13	
14				14	<b>REQUIREMENTS **</b>				14	
15				15	Org. Unit or Prog. & Activity	Object Classification	Detail			15
16			2000	16			Purchase of Chiloquin Brush Truck	3000		16
17				17						17
18				18						18
19				19						19
20				20						20
21				21						21
22				22						22
23				23						23
24				24						24
25				25						25
26				26						26
27				27						27
28				28						28
29				29	Ending balance (prior years)					29
30				30	<b>RESERVED FOR FUTURE EXPENDITURE</b>			3,074		30
31	<b>0</b>	<b>0</b>	<b>2000</b>	31	<b>TOTAL REQUIREMENTS</b>			<b>6,074</b>		31

\*The balance of cash, cash equivalents and investments in the fund at the beginning of the budget year

**FORM  
LB-30**

**REQUIREMENTS SUMMARY**  
**ALLOCATED TO AN ORGANIZATIONAL UNIT OR PROGRAM & ACTIVITY**

General Fund  
 \_\_\_\_\_  
 (name of fund)

	Historical Data			REQUIREMENTS FOR: <b>(Name of Org. Unit or Program &amp; Activity)</b>	Budget for Next Year 2018 - 2019				
	Actual		Adopted Budget This Year 2017-2018		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body		
	Second Preceding Year 2015-2016	First Preceding Year 2016-2017							
1				1	PERSONNEL SERVICES				1
2				2					2
3				3					3
4				4					4
5				5					5
6				6					6
7				7					7
8				8					8
9	<b>358,666</b>	<b>342,423</b>	<b>360,000</b>	9	<b>TOTAL PERSONNEL SERVICES 4 (FTE)</b>	<b>392,246</b>			9
10				10	MATERIALS AND SERVICES				10
11				11					11
12				12					12
13				13					13
14				14					14
15				15					15
16				16					16
17				17					17
18				18					18
19				19					19
20	<b>166,410</b>	<b>102,092</b>	<b>128,250</b>	20	<b>TOTAL MATERIALS AND SERVICES</b>	<b>123,250</b>			20
21				21	CAPITAL OUTLAY				21
22				22					22
23				23					23
24				24					24
25				25					25
26				26					26
27				27					27
28	<b>179,500</b>	<b>29,820</b>	<b>66,721</b>	28	<b>TOTAL CAPITAL OUTLAY</b>	<b>55,750</b>			28
29				29	TRANSFERRED TO OTHER FUNDS				29
30	0	18,000	20,000	30	To Equipment Reserve Fund	1,000			30
31	15,000	15,000	79,858	31	To Building Reserve Fund	15,000			31
32	0		3,000	32	To Apparatus Reserve Fund	5,074			32
33			10,000	33	General Operating Contingency	5,000			33
34			112,858	34	<b>TOTAL TRANSFERS AND CONTINGENCIES</b>	<b>26,074</b>			34
35	509,963		667,829	35	<b>TOTAL EXPENDITURES</b>	<b>597,320</b>			35
36				36	UNAPPROPRIATED ENDING FUND BALANCE				36
36	<b>509,963</b>	<b>507,335</b>	<b>667,829</b>	36	<b>ORGANIZATIONAL UNIT / ACTIVITY TOTAL</b>	<b>597,320</b>			36